



TIMESHEET – LABOUR HIRE

Please ensure that your timesheet is authorised by your host employer and submitted **NO LATER THAN 9AM Monday**. Timesheets that are submitted LATE may not be paid until received & in the next pay week.
Email Time Sheets: timesheets@mawaw.com.au

Host Employer's Name:		Employee's Name:	
Site:		Telephone Number:	
Host Employer's Signature:		Signature	

Date	Day	Start Time On Site	Lunch Break	End Time Off Site	Total Hours (less lunch breaks)	Duties conducted each day	
DD/MM/YYYY	Mon						
DD/MM/YYYY	Tue						
DD/MM/YYYY	Wed						
DD/MM/YYYY	Thur						
DD/MM/YYYY	Fri						
DD/MM/YYYY	Sat						
DD/MM/YYYY	Sun						
				Total Hours			

Site induction completed	Yes	No	Repetitive manual handling	Yes	No	MAWAW Contacts			Notes:
PPE to be worn	Yes	No	Slip/trip/fall Hazards	Yes	No	South	Kylie Loane	0481988059	
Hazardous Materials in site	Yes	No	Job description understood?	Yes	No	Central	David Barnes	0457711344	
Exposure to dust/noise	Yes	No	Report to understood?	Yes	No	North	Brendan Nguyen	0431684760	