



TIMESHEET – LABOUR HIRE

Please ensure that your timesheet is authorised by your host employer and submitted **NO LATER THAN 9AM Monday**. Timesheets that are submitted LATE may not be paid until received & in the next pay week.
Email Time Sheets: timesheets@mawaw.com.au

Host Employer's Name:						Employee's Name:					
Site:						Telephone Number:					
Host Employer's Signature:						Signature					
Date	Day	Start Time On Site	Lunch Break	End Time Off Site	Total Hours (less lunch breaks)	Duties conducted each day					
DD/MM/YYYY	Mon										
DD/MM/YYYY	Tue										
DD/MM/YYYY	Wed										
DD/MM/YYYY	Thur										
DD/MM/YYYY	Fri										
DD/MM/YYYY	Sat										
DD/MM/YYYY	Sun										
				Total Hours							
Site induction completed	Yes	No	Repetitive manual handling	Yes	No	MAWAW Contacts			Notes:		
PPE to be worn	Yes	No	Slip/trip/fall Hazards	Yes	No	South	Kylie Loane	0481988059			
Hazardous Materials in site	Yes	No	Job description understood?	Yes	No	Central	David Barnes	0457711344			
Exposure to dust/noise	Yes	No	Report to understood?	Yes	No	North	Alan Brannagan	0431684760			